

Guilden Sutton Parish Council
Minutes of the Ordinary Parish Council meeting held on Wednesday 6th
November 2019 at 7.30pm in Guilden Sutton Village Hall

PART 1

Chairman: Cllr Moulton

Present: Cllr P Paterson, Cllr A Davis, Cllr M Littlewood, Cllr S Proctor, Cllr S Ringstead, Cllr I Brown (7.32pm), Cllr D Hughes

Clerk: Mrs L Tiplady

In attendance: 2 members of the public.

1 Procedural matters.

(a) Apologies. Apologies received from Cllr M Parker.

(b) Declarations of interest. Cllr Hughes and Cllr Davis declared an interest as members of the Guilden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 2nd October 2019. It was proposed by Cllr Ringstead and seconded by Cllr Littlewood and agreed that the minutes of the Ordinary meeting of the Council held on 2nd October 2019 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(d) Dates of future meetings.

2019

Wednesday 4th December

2020

8th January (week late due to New Years Day)

5th February

4th March

1st April

6th May (Annual meeting)

3rd June

15th July (Delayed to account for August gap)

2nd September

7th October

4th November

2nd December

All meetings will be in the Village Hall at 7.30pm.

2. Community engagement/Communications:

(a) Visiting officers. No members present

(b) Visiting Members. No members present.

(c) Public speaking time. Sarah Jessop from the Guilden Sutton Green space group gave a brief update on the project. She confirmed that the legal work is taking longer than expected. She is expecting the project to finish in Spring/early Summer with a plan to plant the trees next Winter. The delays will allow more time for fundraising and preparing the land.

(d) Public correspondence.

A resident noted the advert for volunteers to help around the village but she is unable to help. A resident asked for help with obtaining information from Sanctuary Housing.

ACTION: Cllr Davis to speak to resident detailing that we are unable to help and refer them to Cllr Parker who may be able to assist.

(e) Report from surgery held on Saturday 2nd November 2019. Cllr Hughes and Cllr Littlewood attended the last surgery. A resident complained about overhanging trees from the School onto their property and a resident objected to the Wembrook planning application. PCSO Linda Bailey has confirmed she is happy to attend the surgery if she is on shift. Cllr Ringstead and Cllr Paterson to attend the next surgery on the 30th November.

(f) Website.

The Clerk reported concerns about the group email address. It was also noted that spam and queries for the booking of the Village Hall are coming through to the Clerk.

ACTION: Mr Lewin to add an option to email the Village Hall bookings clerk directly and review group email system.

(g) Newsletter.

The Clerk received 29 completed GDPR consent forms following the Open Reach evening.

ACTION: Clerk to ask for the consent form to be added to the centre of the next marigold magazine.

3. Guilden Sutton Green Space

(a) Solicitors There are delays due to the vendor.

ACTION: Clerk and Sarah Jessop to meet with Joliffe's solicitors to discuss issues further and to obtain a projected balance for works and other disbursements still to be completed. Cllr Proctor proposed and Cllr Ringstead seconded that the completion date will be no later than the 30th June 2020.

(b) PWLB

The Parish Council borrowing approval letter is valid until 13 September 2020 so the Parish Council have until that date to apply for the fund for the project. On the 9th of October 2019 HM Treasury, who have responsibility for setting Public Works Loan Board (PWLB) interest rates have increased the cost of borrowing by 1% on top of existing lending terms. The increase will remain in place indefinitely.

(c) Mersey Forest Sarah Jessop has been liaising with Mersey Forest regarding the change of timescales.

(d) Section 106 monies The necessary paperwork has been submitted by the Clerk.

(e) Lease agreement. Deferred until the next meeting.

4. Environment

(a) StreetCare.

There are ongoing issues in the village. The Clerk noted an app for reporting faults.

ACTION: Clerk to walk around the village with Cllr Brown identifying issues.

(b) Dog Fouling.

(c) Trees and Hedges, planters and bulbs.

Bulb planting took place on the 20th October by local residents on the grass area at the end of Fox Cover.

Cllr Littlewood noted her thanks to the members of the public who tidied the beds outside the shops. Concerns were raised by the leaning flower bed wall. ACTION:Cllr Littlewood to discuss concerns regarding the leaning wall with the owner.

The Clerk raised concerns that no TPOs existed in Pipers Ash- the Neighbourhood Plan group are addressing this issue.

(d) Community Clean Up

Due to the change in weather this matter will be deferred until the Spring.

5. Planning.

(a) New/recent applications.

New planning Application

19/03859/FUL	Wembrook Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ Alterations to roof - amendment to application 18/04216/FUL Comments by 19th November Response: Objection
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Awaiting Decision

19/00941/FUL	Linton Hare Lane Guilden Sutton Chester CH3 7ED Proposed two storey side extension, single storey rear and roof alterations to provide second floor
19/02762/FUL	Land At School Lane Guilden Sutton Chester Change of use to create community open space with woodlands, paths, open areas, wildlife habitats, play and possibly communal orchard or garden area
19/03019/FUL	Fieldway Hare Lane Guilden Sutton Chester CH3 7ED Two storey front extension
19/03281/FUL	Bird In Hand Church Lane Guilden Sutton Chester CH3 7EW Replace the existing windows throughout the building and reduce the patio level to ground level

Decision made

19/00416/FUL	The Woodlands Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Demolition/removal of existing outbuildings and erection of single storey extensions to sides of dwelling and addition of new outbuilding Status:Approval
18/04140/FUL	Bunnies Day Nursery Chester Rugby Union Football Club Hare Lane Guilden Sutton Chester CH3 7DB Demolition of existing nursery building and erection of new single storey nursery building with associated play areas with 1.8m high railings and car parking Status:Approval
18/04703/OUT	Land At School Lane Guilden Sutton Chester Outline application with some matters reserved for erection of two dwellings and associated access works Status: Refusal

(b) Neighbourhood Plan.

Cllr Paterson confirmed that the Neighbourhood plan group have received maps from the Cheshire Wildlife Trust following a desktop survey. In pairs they are visiting different sections of the village to review ponds, hedges etc. They will be meeting in early December to review their findings.

6. Training/Events/Meetings.

The Clerk attended the recent CWAC information evening. A sensitive issue was raised at the meeting which will be addressed in Part 2. CWAC have asked for the details of this matter not to be discussed in front of the public or documented in the minutes.

7. Parish Car Park.

Cllr Moulton noted the moss has not been cleared.

ACTION:Clerk to chase Mid Cheshire about the moss clearing and tree review.

8. Leisure Services.

(a) Playing field.

It was noted that the hedge around the playing field needs cutting. The Clerk confirmed that this would be covered as part of the contract with Mid Cheshire and work of this nature is usually carried out after the grass cutting season has ended.

ACTION: Clerk to confirm hedges will be cut with Mid Cheshire Grounds Maintenance Ltd. Cllr Davis to review hedge heights and feedback to the Clerk.

(b) Play Area. We currently are waiting to receive the annual park report. A quote was received to repair a bearing on roundabout for £975+VAT from Team Sport and Play Ltd. The Clerk informed the Parish Council that CWAC have a pressure washer that can be used.

ACTION: Clerk to obtain comparison quotes for a new roundabout. Clerk to contact CWAC about the possibility of using the machine to remove moss from the park.

(c) Footpaths/Footways.

Issues were raised about overgrown footpaths in the area including the Dingle path. Maintenance of this pathway will be discussed at the December meeting when setting the budget for the precept.

ACTION: Clerk to obtain a quote from Mid Cheshire to strim nettles on the Dingle path. Clerk to arrange a survey of residents to understand views of the public on using parish council money to maintain CWAC land.

(d) Mobile Library.

The mobile library will be visiting the parish on:

18 November, 9 December

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

9. Public Transport

Nothing to report

10. Highways

(a) SID Group.Nothing to report

(b) Standing consideration of Highways matter. Stuart Bateman from CWAC Highways will be looking at implementing 1-2 dropped pavements this year as a result from the feedback provided by Cllr Moulton and will review again next financial year.

It was noted that flooding in the village is a concern in particular on Station Lane and Guilden Sutton Lane. The Clerk has already made CWAC aware of the issues but has received no feedback to date.

(c). Hill Top Road/Arrowcroft Road junction

A quote has been received for 12 planters for the junction from Amberol at a cost of £2282.00 +VAT. The Council discussed the possibility of having two poles with a planter in between. It was noted that PCSO Bailey had been issuing advisory notices to drivers parking illegally and the uptake of the Parent Charter has been low with approximately 50% of parents agreeing to it.

ACTION:Clerk to discuss proposals with Stuart Bateman. Clerk to discuss with PCSO Bailey whether a talk could be given to the School on parking safely.

(d) Speed cameras

PCSO Linda Bailey had emailed confirming that speed is a common issue in all of her parishes and she has suggested collectively buying a speed- calming device between the parishes. The equipment costs around £2000 for the camera, tripod and sign which would be shared between 6 parishes.

ACTION:Clerk to inform PCSO Bailey of our current speed calming strategies and ask for further information on the proposed camera.

(e) Open Reach

Open Reach have proposed a series of posts around Oaklands to carry new fibre cables around the estate due to no ducting being available. At a public consultation event Open Reach have now confirmed that cables will be laid underground.

ACTION:Clerk to confirm with Open Reach representative if Pipers Ash will be included in the current role out.

11. Finance

(a) Income. None recieved

(b) Payments.

Payee	Amount	Cheque number
Lisa Tiplady (October Wages)	At agreed rate	875
CWAC (Contested election recharge)	£546.98	874

Lisa Tiplady (ink)	£25.31 inc £4.22 VAT	875
Lisa Tiplady (Stamps)	£4.98	875
William Moulton (Lamp post poppies)	£60.00	877
Jolliffes (Green space professional fees and disbursements)	£1278.74	876
Mid Cheshire Grounds Maintenance Ltd (October)	£120 including £20 VAT	878
Guilden Sutton Community Association (Christmas light switch on)	£150	880
Trish Paterson (Daffodils)	£10.00	879

It was proposed by Cllr Hughes and seconded by Cllr Moulton to accept the financial information and approve the payments put forward.

(c) Balances / Bank statements/Payment schedule cash book.

Co-op current account (01/10/19) £48,375.68.

Scottish Widows Business Fund deposit account 1(31/10/19) £4229.09

Scottish Widows Business Fund deposit account 2(31/10/19) £19,438.28

The bank accounts were reviewed at a recent Parish Council finance committee meeting and sample transactions taken were all completed correctly. The finance committee will review a document created by the Clerk to identify which projects the current balance is earmarked for prior to deciding the budget at the December meeting.

(d) Finance Risk Assessment. This is currently under review by the finance committee.

(e) Bank accounts

i) Internet banking

The Clerk has filled in the relevant paperwork and submitted it to Co-op. The Clerk will be set up as a delegated user and Cllr Paterson, Cllr Brown and Cllr Hughes can approve payments.

ii) Savings account application

The Clerk has filled in the relevant paperwork and submitted it to Co-op

12. CWAC and other organisations

(a) CWAC correspondence

The Clerk gave feedback from the recent CWAC streetcare meeting.

It was noted that the weeping willow overhanging road, footway and driveway of No. 41 Oaklands will be dealt with shortly.

CWAC have been reviewing our areas of concern in the village and have chased outstanding issues. An email address has been provided for the Clerk to report future issues..

(b) ChALC/NALC Nothing to report

(c) CPRE.Nothing to report

(d) Defibrillators. It was proposed by Cllr Ringstead and seconded by Cllr Proctor to buy A stainless steel locked cabinet from DefibShop for £525+VAT

ACTION:Clerk to confirm with the Church Warden that they are happy with the purchase before placing the order. Clerk to find out more information about the different defibrillators.

(e) Police and Fire services

i) Operation Shield. Nothing to report

ii) To receive updates and information from the Police and Fire service.

PCSO Bailey provided a report on local incidents which was distributed to Councillors prior to the meeting.

iii) Nitrous oxide

Cllr Littlewood had received correspondence from MP Chris Mattheson who had been in contact with the local police. The police confirmed that Nitrous oxide is an issue in neighbouring villages as well. Cllr Proctor suggested asking ChALC if this is an issue in other parishes.

ACTION:Clerk to contact Upton High School about the problem and email ChALC. Cllr Littlewood to contact MP Chris Mattheson.

13. Guilden Sutton Primary School

The School Christmas Fair will take place on the 5th December from 3.30-5pm. The School will be taking part in the Christmas tree display in the Cathedral- the theme this year is reuse and recycle. The new play area for Reception and year 1 has had its canopy installed. Approximately £500 was raised at the macmillan coffee morning.

14. Community Events

(a) Christmas Light switch on

It was proposed by Cllr Hughes and seconded by Cllr Paterson to approve a grant of £150 for the Christmas tree switch on event.

(b) Remembrance Day

Poppies were purchased by Cllr Moulton and distributed around the Village. Cllr Moulton will represent the Parish Council at the event.

ACTION: Cllr Paterson will arrange for the poppies to be taken down on the 12th November.

15. Village Hall Management Committee

Cllr Hughes noted that roof leaks continue to be an issue.

16. Members information /speaking time.

Cllr Littlewood has been liaising with PCSO Bailey about a youth engagement event in the village.

Meeting closed: 10.02pm